From:	Wilson, Raylene (SAO)
To:	Welling, Matthew (SAO)
Cc:	Rose, Al (SAO)
Subject:	Discovery Request for Litigation
Date:	Friday, October 25, 2024 12:03:50 PM
Attachments:	image001.png

Hey Matt,

We have a discovery request from the Attorney General's Office for the Nixon Vs. State of WA case.

There are 31 requests and most my team can handle in producing. There are 7 that I need your assistance with.

Please see below and let me know if you would like to connect regarding any of them.

Here is a folder you can place any responsive records in. It would be great to get this back to Matt K in the next couple weeks.

REQUEST FOR PRODUCTION NO. 11: All documents related to the procurement and implementation of Microsoft 365 and its automated destruction features to include the procurement contracts; e-mail, chat, text communications; materials or information from
Microsoft specific to automated destruction of Teams Chat and other digital communications
of state employees; and training materials.

REQUEST FOR PRODUCTION NO. 12: All communications with Microsoft about Office 365 capabilities with regard to retention and destruction of public records.

REQUEST FOR PRODUCTION NO. 13: All documents, including communications, specific
to the merits of finding alternatives to Microsoft 365.

REQUEST FOR PRODUCTION NO. 17: Produce all documents containing instructions on the use of Teams Chat by state employees.

REQUEST FOR PRODUCTION NO. 18: All documents that explain what Enterprise Shared

Tenant means.

REQUEST FOR PRODUCTION NO. 19: Documents explaining how state employees use channels and what any automated destruction protocols used for channels content has been
implemented.

REQUEST FOR PRODUCTION NO. 31: Produce all documents, including communications,
showing the cost of Microsoft Teams Chat and any analysis of the benefits to the State of Microsoft Teams Chat. Provide the records in native format with all metadata. Include all chats, e-mail, texts, or messaging in any form.

Thanks,

Raylene Wilson
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Legislative | Legal | Records