From:	Bodin, Peggy (SAO)
To:	SAO DL IT Audit Data; SAO DL IT Audit Cyber Spec; SAO DL IT Audit Systems; SAO DL IT Audit Cyber Audit; Frank, Scott (SAO); Franklin, Joseph (SAO)
Cc:	SAO DL TEAM Performance Audit; SAO DL Team Executive; SAO DL TEAM Communications; SAO DL Admin Managers; SAO DL Assistant Directors; Mann, Daniel (SAO); Munn, Aaron (SAO); Stowe, Justin (SAO)
Subject:	IT Audit Weekly Communication for July 29, 2024
Date:	Monday, July 29, 2024 7:06:35 AM
Attachments:	image001.png image003.png image005.png image007.png

---

Happy Monday!

Command (Required Reading or Action Required)

Travel Notes

- As a general rule of thumb, **traveling to and from training and audits** should occur on the morning of the first day and return on the last date. Clearly there are reasonable exceptions. For example, traveling the day before an out-of-state conference that starts at 8AM the next day is expected. If your travel includes completing a travel authorization, please make note of any travel plans that include travel outside of the training date on the form. If your travel doesn't include filling out a travel form, simply email your manager indicating your travel day requests. Those requests will come to Peg and then Scott for final approval.
- SAO travel policy 5.2.3 "**Carpooling** is required when more than one employee is traveling from and to the same location and/or event. Employees who elect not to carpool when space is available in a vehicle will not be reimbursed for privately owned vehicle mileage" If you have a reason for not carpooling where this guidance applies, please send your request to your manager. These requests will then come to Peg, then Scott for final approval.

Teams Chat

- At the managers meeting, Raylene encouraged us to review page 124 – 133 in the General Records Retention Schedules for State Agencies to better understand what is considered temporary and transitory. If a communication comes to you in a chat that isn't temporary and transitory, 'Share to Outlook' and continue the conversation. If you're not sure, please work with your supervisor or Raylene Wilson.

- **Clean it up!** If you share a file in a Microsoft Teams chat. The teams application saves a COPY of the file in your 1Drive in the folder 'Microsoft Teams Chat Files'. These are copies and therefore not required to be kept for records retention purposes. Please regularly clean out this folder. For the future, if you share a link instead of inserting the document into the chat, it will not make a copy. (from the All Managers meeting this week).

Information Highway (optional reading)

Tips, Tricks and Training

- **NSAA-IT**. Join Peg, Doc, Quinn & Adam at NSAA-IT in Harrisburg PA. Sept 24 – 27. $650. 25

CPE. Here is the Agenda.

- M365 Weekly Tips playlist – Notes to Yourself + Scheduling Messages in Teams
    - In this one, Marisa shares a great tip for delaying Teams chat messages

-

Cybersecurity Audit News (Thanks, Erin!)

Superior Court of California, County of Los Angeles Ransomware attack: The largest trial court in the country was closed Monday after a ransomware attack shut down its computer system late last week. The court disabled its computer network upon discovery of the cybersecurity attack early Friday, and the system remained down through the weekend. Courts remained open for business Friday, but all 36 courthouse locations in the county were closed Monday. Officials said Monday night that all 36 courthouses would reopen on Tuesday.

SUPERIOR COURT OF CALIFORNIA
COUNTY OF LOS ANGELES

MEDIA CENTER RELATED TO RANSOMWARE ATTACK

LATEST UPDATE

The Court is working diligently to get the Court's network systems back up and running in the wake of the ransomware attack on Friday, July 19 in partnership with outside consultants, vendors, other courts and law enforcement to get the Court's network systems back online.

As a result of the tireless work of court staff and security experts, the Court will reopen all 36 courthouses on July 23. Court users should expect delays and potential impacts due to limits in functionality.

Additional information regarding court operations and availability of services will be shared later this evening.

- Largest trial court in the US closes after ransomware attack, California officials say | AP News
- Superior Court of Los Angeles County (lacourt.org)

News Around the State, the Nation, and the World

Cybersecurity

- Security firm experiencing nightmare after learning remote employee is North Korean hacker | Fox Business
- **US Sanctions Hackers Who Targeted Water Utilities Treasury Sanctions Leader and Primary Member of the Cyber Army of Russia Reborn | U.S. Department of the Treasury**
- Cyberattacks may follow CrowdStrike outage, warns MS-ISAC | StateScoop

Fraud

- BREC audit uncovered $67K in employee fraud - MSN (pcard)
- State auditor cites Nebraska DOT for overuse of vehicles, fuel, overtime -

MSN The Nebraska State Auditor filed a report Tuesday that alleges the Nebraska Department of Transportation for lax monitoring of state vehicle usage, fuel consumption, and overtime expenses. (*fuel usage is also an area the Systems and Data teams will be taking on*)

AI

- Representatives Hill and Lynch Release Bipartisan AI Working Group Staff Report

Key Links

- Stakeholder meeting links including agendas, notes and status updates are here
- Complete notes from ITLT meetings can be found here.
- ITLT weekly communications can be found here.

Social Networking

Shout Outs

Congratulations to Kevin Bertelsen! Kevin has been promoted to an IT Auditor 3+ on the Cybersecurity Audit Team.

-

Congratulations to Jerett Latimer, he has earned the Global Information Assurance Certification (GIAC) Security Essentials certification! The GIAC Security Essentials (GSEC) certification validates a practitioner's knowledge of information security beyond simple terminology and concepts.

-

-

Congratulations to Steven, Porshe, Phillip, Sunia and Joe! The team completed the 6th state agency this biennium with the exit conference last week on Tuesday.

-

-

-

Hope you have a great week!

-

Peg Bodin, CISA
Assistant Director of IT Audit, Office of the Washington State Auditor
(564) 999-0965 | www.sao.wa.gov Pronouns: She, Her, Hers
Help us continue moving the #GoodGovernment needle. Apply at

sao.wa.gov/jobs.