From: Ehlinger, Carol (SAO)
To: Strzalka, Amy (SAO); Schneider, Melody (SAO)
Subject: Great Job
Date: Wednesday, August 8, 2018 9:50:00 AM

Entity Name: City of Port Townsend
Audit Report #: 1021828
Audit #: 47282 **Manager:** Carol Ehlinger
Contact Name: Nora Mitchell **Email:** nmitchell@cityofpt.us
Position: Finance Director **Date Submitted:** 8/6/2018

Question	Rating	Comments
Audit Staff		
1. Were knowledgeable about the entity type and audit areas.	5	
2. Responded promptly to our questions.	5	
3. Were respectful and professional in their interactions.	5	Great staff on our audit.
4. Were considerate of our time.	5	
5. Provided consistent guidance.	5	
6. Gave adequate time to provide input on the audit results.	4	
7. Kept us informed of audit progress and potential issues.	5	
8. Considered our areas of concern during the course of the audit.	4	
Audit Recommendations		
9. Communicated during the audit were understandable.	0	
10. Were tailored to our particular circumstances and added value.	0	
11. Will result in changes to our process.	0	
Audit Report		
12. Was easy to understand and objectively described the audit results.	0	
13. Provided value.	0	
	Average: 4.75	

What about the audit, or audit process did you appreciate?
Audit staff were easy to work with and communicated clearly the plan for the audit (accountability, single and financial). Our audit manager has not changed the last couple of years but we had a new audit lead - Melody Schneider - who was excellent to work with. The discussions seem to continue to be approached in a spirit of cooperation and helpfulness.

Is there anything we could improve about the audit process?

What is the most important part of the audit process to you?
Financial report that is publicly available and represents fair presentation of the City's financial picture. Collaborative approach to reviewing the recommendations made by the auditors.

Carol Ehlinger
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